



PARADISE HOME CARE CENTER

453 Hedgewood St - Lehigh Acres, FL 33974

Policy and Regulations



Admission / Discharge Policy, 65G-2.009(3)

1 -TRANSFER AND PLACEMENT OF CLIENTS.

- A. **Paradise Home Care Center** shall have written criteria and procedures in place for the admission or termination of residential services for clients; termination procedures must be consistent with Chapter 65G-3, F.A.C.
- B. **Paradise Home Care Center** shall not serve residents unless it can meet their specific programmatic and physical accessibility needs. The facility must be capable of effectively and safely meeting the needs of all facility residents accepted for placement. shall ensure that the placement of new residents within the facility does not adversely affect the health, safety, or welfare of existing facility residents. The licensee must obtain the Agency's approval prior to any proposed placement that would deviate from the criteria specified on the facility's application for licensure. **Paradise Home Care Center** shall notify the Agency and provide descriptive information on the prospective resident if the proposed placement involves an individual who is not a client of the Agency.
- C. Prior to a proposed transfer of a client from one licensed facility to another, **Paradise Home Care Center** shall discuss the transfer and reasons for transfer with the client, the client's authorized representative (if one has been appointed), support coordinator, the Agency, and other involved service providers, as appropriate.
- D. A licensee who operates, administers, or manages more than one foster care facility, group home facility or residential habilitation center facility must receive approval from the Agency prior to transferring a client from one of its licensed facilities to another of its licensed facilities. Prior approval shall not be required in the event of an emergency in which there is a substantial probability that the health or safety of the client would be jeopardized in the absence of immediate relocation. Agency approval or notification is not



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required when a client is transferred within a single comprehensive transitional education program (CTEP).

- E. When a client is moved to a new residential setting, **Paradise Home Care Center** shall provide any personal belongings of the client to the client or the client's authorized representative. The property inventory list completed in accordance with paragraph
- F. Below, shall be referenced in order to account for all items.
- G. Prior to placement, and to ensure the smooth, safe and most effective transition of a new client to the licensee's facility, **Paradise Home Care Center** shall:
 - Provide an opportunity for the referred client and the client's authorized representative to visit the facility.
 - Cooperate and assist the Agency, the client's support coordinator, and the client's authorized representative with the new client's discharge from the former residential setting; and,
 - Make needed preparations for the new client, including ensuring that all staff are made aware of the client's needs, and are properly trained and equipped to meet those needs.
- H. Upon placement, an itemized property inventory list accounting for the client's records, personal funds, serviceable clothing, and any other personal belongings shall be completed and signed by the licensee and the client or the client's authorized representative. This inventory record shall be updated within 30 days to reflect the acquisition of new items and reflect items that have been discarded, except that new and discarded articles of clothing are not required to be continually inventoried.
- I. Facilities that plan to use facility staff to take clients of the Agency out of Florida overnight shall provide prior notification to the Agency.



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- J. **Paradise Home Care Center** shall cooperate and assist the Agency, the client's support coordinator, and the client's authorized representative in ensuring a smooth discharge of clients to other facilities or residential settings. Within 30 days, unless otherwise approved by the Agency, **Paradise Home Care Center** shall transfer all personal funds, medications, records, and possessions of the resident in the providers possession to the Agency, the client's support coordinator, the client's authorized representative, or the receiving facility, as applicable.
- K. A violation of this subsection shall constitute a Class III violation



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2- ADMISSION/DISCHARGE POLICY

1. The consumer must meet the following criteria to be considered for admission to **Paradise Home Care Center**
 - Developmental Disability.
 - Self-injury.
 - Physical Aggression.
 - Property destruction ▪ Behaviorally challenged.
 - Court ordered.
 - Eligible for services under APD, Medicaid waiver Program.
 - Support Coordinator
 - Requires intensive assistance with self-care and ADL.
 - Requires intensive assistance with community inclusion.
 - Requires 24 hours supervision.
 - Requires safe and clean Residential placement.
 - Desire to participate in a Residential Habilitation program.
2. All Consumer information will be faxed to from the Support Coordinator
Paradise Home Care Center Services for review and eligibility. We require complete history and physical, behavioral, and psychological history, all psychiatric history, all medication history, legal history, support plan.
3. **Paradise Home Care Center** Services reserves the right not to admit the consumer if they do not meet the criteria for admission.
4. The consumer may be discharged from the program at his/her request, or if changes



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occur in the consumer's physical, mental, psychological condition such that

Paradise Home Care Center Services is unable to adequately provide for their healthcare needs. Furthermore, the client may be discharged if they are found to be a danger to themselves other residents and or staff.

5. **Paradise Home Care Center** Services will admit the client on a temporary respite basis till such time that an assessment can be made to determine as to whether this client is appropriate for permanent placement.
6. Prior to completion of recommendation for discharge or transfer, the reasons for discharge will be discussed with the consumer, the Support Coordinator, and the family, guardian, and parent.

Paradise Home Care Center will obtain prior approval of the districts Developmental Services Program office before accepting any clients other than Developmental Services Program Clients. Prior to any transfer except for an emergency, the circumstances surrounding the transfer are discussed with the client, his/her family, and the Support Coordinator. Intake will require referral prior to placement, which contains current medical information, psychological information, educational information, and social data.



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3 - DISCHARGE GUIDELINES

The 30-day notice policy will be discharge from the program if they request discharge.

Changes occur in the consumer's physical, mental, psychological condition such That

Paradise Home Care Center is unable to adequately provide for their programming needs.

Continued stay would result in endangering the consumer's welfare or that of the other participants.

Prior to completion of recommendation for discharge or transfer, the reasons of the discharge will be discussed with the consumer, the Support Coordinator,

And the consumer's guardian, parent, or family.



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Sexual Activity Policy

PARADISE HOME CARE CENTER shall will provide training to all household members including direct care staff and individuals receiving services regarding this sexual activity policy including acceptable and unacceptable sexual activity involving individuals receiving services in the home. The policy will provide guidance with appropriate physical boundaries and standards among all members of the household whether family members, direct care staff or individuals receiving Group Home Services. Elements of the policy include the following:

I. PERSONAL BOUNDARIES:

A. Affection and physical touch between direct care staff and or individuals receiving services should be age appropriate, brief, and should avoid bodily contact as much as possible. Sitting on laps and lying together under any circumstances is not permitted at any time. Physical touch is limited even when such affection is appropriate such as consoling a grieving Group consumer upon the death of a loved one, nurturing a young child recently separated from their family, or comforting a Group consumer who is recovering from surgery.

B. Group home family members, direct care staff and consumers receiving services must respect personal space, such as knocking before entering a bedroom except as may be necessary for individuals who require visual supervision due to documented behavioral or medical issues.

C. The Group Services provider limits access to bedrooms by establishing and following PARADISE HOME CARE CENTER house rules on who is allowed to visit whose bedroom and under what conditions. All Group consumers and Group household family members and direct care staff shall sleep in separate beds;

II. PREVENTION:

A. Group home staff are permitted to assist or supervise residents while the resident bathes, showers, or toilets, if the Group consumer requires assistance or supervision. Staff are prohibited staff from bathing, showering, or toileting simultaneously with the individual under any circumstances; B. A dress code, for both residents and direct service providers, shall be established which outlines the type of clothing that is acceptable, and where and under what circumstances it is acceptable;



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C. All group home staff will receive guidelines concerning the level and type of supervision required for consumers; all direct service providers shall be familiar with such guidelines.

III. SEXUALLY AGGRESSIVE GROUP CONSUMERS:

A - PARADISE HOME CARE CENTER encourages open communication among Group services consumers and staff about events occurring in the Group home in order to encourage reporting of incidents of inappropriate sexual behavior. The following safeguards shall be implemented when one or more sexually aggressive consumers are receiving Group at the same time:

B. All Group home family members and staff will review all available written, detailed and complete information related to sexually aggressive Group consumers in order to prevent the occurrence of sexual abuse incidents. When available, the information provided will include, but is not limited to, the date of the any historical sexual abuse incident, type of abuse, brief narrative outlining the event, type of treatment the consumer received and the outcome of the treatment. If the consumer is currently in treatment, PARADISE HOME CARE CENTER family members and staff will maintain contact information for the treatment provider as needed.

C. PARADISE HOME CARE CENTER prohibits any form of sexual activity between a consumer and a Group home family member or staff and any sexual activity that involves consumers who are under the age of eighteen. This policy does not intend to restrict the civil and legal rights of any persons with developmental disabilities, including those specified within Section 65G.

D. Sexually aggressive consumers who are newly placed will have visual supervision at all times the consumer is awake during the consumer's first twenty-four (24) hours in PARADISE HOME CARE CENTER.

E. A sexually aggressive consumer will not be permitted to share a bedroom with any other resident during their stay at PARADISE HOME CARE CENTER. Known sexually aggressive consumers who are minors will never be left alone with other consumers in a bedroom or bathroom behind closed doors. Only one Group consumer may use the bathroom at any time that the bathroom door is closed, Group consumers who are minors are not permitted to possess obscene materials of any type while staying for Group.



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IV. SAFE COMMUNITY:

A - PARADISE HOME CARE CENTER out a listing of any sexual predators/offenders within a one mile radius of the home and inform all household members of their locations as a preventative measure to help ensure the safety and well-being of Group consumers receiving services. The listing will be updated semi-annually.

V. SEXUAL ACTIVITY

A. People with disabilities have the right to identity, autonomy, affiliation, safeguards, and rights. PARADISE HOME CARE CENTER recognizes sexuality as a legitimate life function. Sexuality is a basic biogenic need and is integral to the total way in which an individual relates to his or her world as male or female. It includes not just sexual activity, but also the acknowledgement of feelings, ways of relating to self and others, self-esteem, gender identification and sexual orientation. Individuals who are developmentally disabled share these needs and have the right to express their sexuality as consenting adults (over the age of 18) with other individuals of their choice so long as they are not injuring themselves or others. Therefore, the facility will neither encourage nor discourage sexual behavior nor specific sexual orientation for our individuals, but rather, help each person to come to awareness of his/her own sexual orientation and to make informed choices in fulfilling their needs and wishes.

B. Individuals will so choose their own time, space, and opportunity for intimate relationships of their choosing